



Donation Request Form

Requesting

Organization

Non profit ID 501#

Date of Event

Approx # of

Location of event

Point of contact

Email

Phone

Please submit this completed request in addition to your request letter a *minimum* of 14 days in advance.

While The Icing would be happy to support every organization that requests a donation, unfortunately this just is not possible.

If The Icing does make a donation, please be prepared to pick the item up in a timely manner, as well as provide a receipt for the item(s).